

**The Annual Quality Assurance Report (AQAR)**  
**of the**  
**Internal Quality Assurance Cell (IQAC)**

**Name of the Institution** : **The Bharat Education Society's  
Sant Gadge Maharaj College of Commerce &  
Economics, Mumbai.**

**Address of the Institution** : **12<sup>th</sup> Lane, Khetwadi, Girgaum, Mumbai – 400 004.**

**Academic Year** : **2006 – 2007**

**Part – A:**

**1. Plan of action chalked out by IQAC in the beginning of the year towards quality enhancement:**

- a. To setup IQAC with names of members.
- b. To encourage teaching staff to take up minor and major research projects.
- c. To encourage teachers to take active part in seminar and workshops.
- d. To conduct seminar and workshop for students.
- e. To strengthen BMS section.
- f. To provide audio visual facility for teaching and learning.
- g. To provide more options of subjects at T.Y.B.Com level.
- h. To encourage students to participate in extra-curricular activities.
- i. To provide better facilities in library.
- j. To increase number of computers and start computer laboratory.
- k. To encourage office staff to complete computer course.
- l. To strengthen Alumni Association and its activities.
- m. To start Personality Development Cell.
- n. To start Grievance Redressal Cell.
- o. To improve the result of degree classes.
- p. To provide financial and other help to needy and deserving students.
- q. To provide Disaster Management training to the students.
- r. To provide value education to students.
- s. To take feedback from outgoing students on teachers evaluation and curriculum.

- t. To appoint full time lecturer in Economics.

## **2. Outcome of Plan:**

- a. IQAC was setup.
- b. Personality Development cell was setup.
- c. Grievance Redressal cell was setup.
- d. Increase in participation in curricular and extracurricular activities by students.
- e. Increase in teacher's participation in seminar and workshops.
- f. Improvement in infrastructure.
- g. Improvement in library facilities.
- h. Increase in number of computers.
- i. Increase in number of class rooms.
- j. Various activities were organized during the academic year for students by various committees and associations.
- k. Full time lecturer with net was appointed.

## **Part – B:**

### **1. Activities reflecting the goals and objectives of the institution:**

#### **a. Setting up of the various committees:-**

##### **i. IQAC:**

Principal Shri V. D. Birajdar – Chairman.

Prof. C. Karunanidhi – Coordinator.

Prof. Miss Kiran Jani – Member.

Prof. Mrs. Alaknanda Kulkarni – Member.

##### **ii. Personality Development Cell:**

Prof. K. L. Thakkar – Chairman.

Prof. R. R. Shah – Member.

Prof. D. M. Salve – Member.

##### **iii. Grievance Redressal Cell:**

Prof. N. M. Potekar – Chairman.

Prof. R. O. Patil – Member.

iv. Women's Development Cell:

Prof. Miss Jani – Chairman.

Prof. Miss Kulkarni – Member.

Prof. R.O. Patil – Member.

**b. Various activities like seminar, Workshops, guest lectures, industrial visit were organised:-**

i. Cleanliness campaign and Poster Exhibition was organized which was inaugurated by Shri Ramesh Medhekar Deputy Mayor of Mumbai. He offered guidance to students about the role of values in individual life.

ii. A lecture was delivered by Prof. C. Karunanidhi on working of capital market.

iii. A lecture was delivered on Communication skills by Miss. Kiran Jani.

iv. A lecture was delivered on World Peace by Shri Jayant Diwan of Mumbai Sarvoday Mandal.

v. A lecture was delivered on Thalesamia Awareness by Vinay Shetty.

**c. To improve the result periodic class test, Home assignments, terminals test were conducted. Remedial lectures were conducted. Emphasis was given on interaction with students to motivate them to perform better. Revisionary lectures were conducted to solve the `difficulties of students. Special attention was given to T.Y.B.Com students.**

**d. College made sincere efforts to monitor students to develop their personality through various extra-curricular activities under the banner of N.S.S, Students' Council, Sports Committee, etc.**

**e. College organised Sports Day and Annual Social Day for the students.**

**2. New optional paper introduced:**

To provide more options at T.Y.B.Com level, we applied for Computer Systems Application as an optional paper and from 2007-08 we are going to offer this subject to students of T.Y.B.Com in addition to Direct and Indirect taxes, Rural marketing and Export marketing.

**3. Innovation in curricular design and transaction:**

- a. Academic curriculum is designed as per the University Of Mumbai pattern.
- b. Apart from Chalk and Talk method teachers are following modern techniques such as teaching through OHP, LCD, etc.
- c. Prominent Guest lecturers were invited.
- d. Industrial visit was organized to Parle Biscuit Factory for BMS and B.Com students.
- e. Shri V. D. Birajdar Principal guided students on examination pattern, use of reference book and question paper pattern.

**4. Inter-disciplinary programmes started:**

NIL

**5. Examination reforms implemented:**

- a. As our college is affiliated to University Of Mumbai we conduct examinations of FY, SY and T Y.B.Com as per instructions of the University.
- b. We follow the instructions of University while conducting examination providing grace marks and finalizing results.
- c. To maintain secrecy in Examination we use coding system.

**6. Candidate qualified:**

Two teachers Prof. D. M. Salve and Prof. R. O. Patil registered for Ph.D. Degree.

**7. Initiative towards faculty development programme:**

- a. Two teachers registered for Ph.D. Degree.
- b. Prof. D. M. Salve completed Orientation Programme with Grade “A” organized by UGC Academic Staff College, University of Mumbai from 18.09.2006 to 17.10.2006.

**8. Total no. of Seminar and Workshops:**

01

**9. Research project:**

Teachers are asked to undertake minor and major research project.

**10. Patents Generated:**

NIL

**11. New collaborative research programmes:**

NIL

**12. Research grants received for various agencies:**

NIL

**13. Detail of research scholars:**

NIL

**14. Citation index of faculty members and impact factor:**

NIL

**15. Honors/Awards to the faculty:**

NIL

**16. Internal Resources generated:**

NIL

**17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST) / DST, FIST and other programmes:**

NIL

**18. Community Services:**

**a. Blood donation camp and Thalesamia check-up camp:-**

These were conducted on 12<sup>th</sup> September 2006. Blood donation camp and Thalesamia check-up camp was conducted with the help of Nair Hospital Blood bank. **51 bottles** of blood were collected.

**b. Pulse Polio Immunization Programme:-**

N.S.S. Volunteers participated in this project under the guidance of Health Department Mumbai Municipal Corporation.

**c. Free eye check-up camp:-**

A free eye check-up camp was conducted with the help of Nair Hospital Eye Department.

**d. R.R.C.:-**

We are having an active R.R.C. group (Red Ribbon Club) in our college, on AIDS Awareness campaign. It is working with MDACS (Mumbai District Aids Awareness Society) the following programmes were conducted:-

- i. 5 students got training from MDACS Wadala.
- ii. A group of 40 students was formed their main task was to create Aids awareness among students and community people.
- iii. A lecture was delivered and question answer session was conducted by MDACS.
- iv. Students distributed pamphlets in Kamathipura were sex workers live (Red Light Area).
- v. Posters were exhibited on Aids awareness.
- vi. Street play was presented by members of MDACS.
- vii. Street play was presented by our students in Khetwadi and nearby area.
- viii. Our students participated in street play competition on Aids awareness organized by Siddharth College, Mumbai. We are happy to inform that our students got **1<sup>st</sup> prize in Script Writing.**
  - Students also participated in the formation of Human Chain on Aids day i.e. 1<sup>st</sup> December.

**e. Rural Camp:-**

Rural camp was conducted at Kharavali Mangaon various activities were conducted for rural masses like Medical camp. Dr. Deepak Khismatrao of Nair Hospital organised free check-up for school children and rural people, Social awareness project including Cleanliness campaign and Literacy programme was launched.

**f. Environmental project:-**

- a. A lecture was delivered on waste management by Shirajuddin Horginamani from Tamil Nadu.
- b. Prof. Patil organised a visit to Firoz Shah Nagar Vikhroli to study types of mangroves.

**g. National Integration And Communal Harmony:-**

- a. N.S.S. students sold tri colour flag prepared by mentally retarded children.
- b. Dance and Music Competition was organized on 15<sup>th</sup> August and 26<sup>th</sup> January to celebrate Independence Day and Republic Day.
- c. We are having a very good rapport with Mumbai Sarvoday Mandal. Every year we conduct written examination on Gandhian studies with the help of Mumbai Sarvoday Mandal. Our students also participated in Peace Rally organised by Mumbai Sarvoday Mandal on 5<sup>th</sup> August, 2006.

**19. Teachers and Officers newly recruited:**

01

**20. Teaching – Non Teaching Staff ratio:**

1:1.66

**21. Improvement in Library Services:**

No. of titles of Books	13143
No. of Journal	13
No. of E-resources	02

Automation of Library started.

**22. New Books / Journals subscribe and their cost:**

Rs. 21934 /-

**23. Courses in which students' assessment of teachers is introduced and action taken on students' feedback:**

IQAC took the initiative to distribute feedback forms to the students and collect information on various teachers, library and other facilities.

**24. Grievance Redressal Cell was formed:**

Prof. N. M. Potekar-Chairman.

Prof. R. O. Patil-Member.

Prof. Tejal Gade-Member.

No grievance was received.

**25. Unit Cost of Education:**

Unit cost of education was calculated excluding salary component at Rs.2325/-.

**26. Computerisation of Administration and process of admissions and examination results, issue of certificates:**

Computerisation in the office was started.

**27. Increase in Infrastructural Facilities:**

- a. New classroom with A/c and green colour chalk board was provided in ground floor of society building.
- b. Thirty new benches were purchased for F.Y.B.M.S.
- c. Ten new computers with MTNL internet facility was provided in new computer lab in society building.
- d. One new green chalk board provided in computer laboratory.
- e. Two new A/C purchased one for F.Y.B.M.S class and one for computer lab.
- f. Green platform was erected for computers in computer lab.
- g. Coordinator office with necessary furniture was provided.
- h. New classroom with A/C provided in society building for S.Y.B.M.S.
- i. New thirty benches for S.Y.B.M.S were purchased.
- j. OHP projector was purchased for presentation.
- k. Five new computers were purchased in all total 15 computers were made available in computer lab.

**28. Technology up gradation:**

- a. 10 new computers were purchased.
- b. Internet connection was provided.
- c. Two A/C, new furniture and necessary equipment have been added.
- d. LCD projector was purchased.



**29. Computer and internet facility was provided to staff and students:**

All teachers use internet and computer facility. Students are also provided with internet facility for preparation of projects.

**30. Financial Aid to students:**

- a. Concession in fees (Full freeship/Half ship fee) is provided to needy and deserving students.
- b. A special Facility of paying fees in installment was provided to needy and under privileged and economically backward students.
- c. For economically backward students books are made available by the library for one year under the book bank scheme.
- d. We had also made arrangement for making Financial aid available to poor students from trust.

**31. Support from Alumni Association and its activities:**

Alumni association has been actively supporting to the regular activities of college and also during rural camp.

**32. Support from parent teacher association:**

NIL

**33. Health Services:**

- a. Blood donation camp.
- b. Free eye check-up camp.
- c. Free medical camp.
- d. Health awareness programme: - Thalessamia awareness.
- e. Leprosy awareness: - Lecture and film show were organised on leprosy awareness by ALERT INDIA.

### 34. Performance in sports activities:

In the year 2006-07 degree college students participated at Inter-Collegiate level in various events like cricket, table tennis, chess, carom, half marathon, boxing and shooting.

- a. **Table Tennis:** - The college table tennis team comprising Satish Jadhav and Pramod Kadam reached the 3<sup>rd</sup> round at Chetna College, Bandra.
- b. **Boxing:** - Sachin Shirke of T.Y.B.Com won Bronze medal in the fly weight group in the inter-collegiate boxing tournament organized by the University of Mumbai.
- c. **Chess:** - Our students also participated in inter collegiate chess tournament held at Ratnam College, Bhandup.
- d. **Cricket:** - Our college cricket team participated in inter collegiate cricket tournament and reached till third round.
- e. **Half Marathon:** - Our T.Y.B.Com students Mr. Sachin Shirke and Mr. Ashish Mishra participated in inter collegiate half marathon held at Karjat.
- f. **Shooting:** - Our student Ashish Mishra participated in inter collegiate shooting tournament.
- g. **Carrom:** - The college boy's team participated in inter collegiate carrom tournament held at Bhavans College and reached quarter final.

The college annual Athletic meet was held on January 18, 2007 at University Sports Pavilion, Marine Lines. Boys and girls participated in various sports events.

Besides intra collegiate indoor games were also held during the year.

### 35. Students' achievements and awards:

- a. Performance in academics:-  
Passing percentage of T.Y.B.Com was 38.30%.
- b. Students' achievement in extra-curricular and co-curricular activities:-
  - i. Disaster Management Training: Officers from civil defence conducted 10 day training programme for students. 30 students participated in that programme.
  - ii. Our college conducted intra college essay competition, mehndi competition preparation of Articles from waste material etc. Many students participated in these competitions.

- iii. Our two students participated in Leadership Training Camp at Kirti College organized by NSS unit of Mumbai University.
- iv. Our students participated in University Youth Festival in September 2006. Our folk dance team unfortunately did not make it to the final round.
- v. Students participated in Umang 2006 held by N. M. College.
- vi. Students participated in street play competition (Inter-Collegiate) organized by Siddharth College we got an award for best script and **consolation prize** for presentation.
- vii. We got **1<sup>st</sup> prize for folk dance** at “Jashne Rizvi” Programme organised by Rizvi College. We got **3<sup>rd</sup> prize for solo singing and antakshari**.
- viii. At Maharashtra Utsav held by Elphinston College we got **1<sup>st</sup> prize for Rangoli** and **two 2<sup>nd</sup> prizes** for poster painting and letter writing.
- ix. N.S.S college organized “Josh” festival. Pritesh Vishwasrao got **third prize** for Rangoli.
- x. Our Students got **3<sup>rd</sup> prize for western dance** at KES College, Khar.
- xi. Students attended various programmes conducted in our college and other colleges.
- xii. Our T.Y.B.Com student **Rohit Vaishya** was selected to participate at the **NCC Republic Day Parade at Delhi**.

### **36. Activities of Women’s Development Cell:**

- a. Prof. Miss Jani addressed our students on the women and mass media in the present day conditions.
- b. Along with BMC ‘D’ Ward poster and pamphlet distribution programme was undertaken to save girl child.
- c. On women’s day Dr. Smt Kumud S. Shah delivered a lecture on Health and Hygiene.

### **37. Activities of Personality Development Cell:**

- a. A lecture on Behavioral Aptitude was organized when Dr. Amrish Bhatt guided our students.
- b. Two days personality development workshop was organized by Karma Institution.
- c. Principal Shri. V. D. Birajdar addressed students on teachers’ day.
- d. Mr. Arvind Parmar Cooperator, BMC guided students on functions of Municipal Corporation.

### **38. Best practices of the institution:**

To encourage students every year we present best student award (boy and girl) to students. N.S.S Unit also distribute prizes to best NSS volunteer (Boy and Girl) and best NSS camper (Boy and Girl). Every year we celebrate Sant Gadge Maharaj Anniversary Week to inculcate among the students basic values taught by Sant Shri Gadge Maharaj like cleanliness, literacy, anti-addiction, anti-superstition, etc.

Study Camp for T.Y.B.Com Students was organised in order to solve the queries of the students on last five years question papers of University of Mumbai.

### **39. Other projects:**

Our students' actively participated Tree plantation: - At Kharavali Village.

### **Part – C:**

1. Initiatives for quality enhancement in teaching, learning, evaluation and research.
2. Strengthen the curricular, co-curricular and extension activities.
3. To encourage teachers to undertake research project, participate and present papers at seminar and conferences and publish papers.
4. Improve infrastructure of the college.
5. To sensitize students to social issues.
6. To conduct seminar and workshop for teachers and students.
7. To make language lab functional.
8. To appoint sport coach.
9. To include new optional paper at T.Y.B.Com level.

Professor C. Karunanidhi  
Coordinator

Shri V. D. Birajdar  
Principal

Date: 11<sup>th</sup> April 2007